

Deadline of reservations being held :

A certified travel service supervisor is responsible for supervising all transaction conducted for your travel arrangements made. If you have any questions about your agent's explanations concerning your travel contract, please feel to ask the supervisor. Sugako Izawa, Certified Travel Service Supervisor.

2) Private Tour (Agent's Non-Operation Independent Tour) Price Includes

Please see the following description for details of what is included in the tour price.

- 1) **Accommodation:**
- 2) **Transportation:**
- 3) **Meals:** _____ breakfasts _____ lunch _____ dinners
- 4) **Reservation :**
- 5) **Planning :**

- 1) Expenses of transport fares or charges accommodations, meals, and taxes (including consumption taxes) indicated in the above and the itinerary.
- 2) Other expenses indicated to be included in the tour fare on the itinerary. In principle, Tara will not make refunds for the expenses above even if clients choose not to use part of relevant services.

3) Private Tour (Agent's Non-Operation Independent Tour) Does Not Include

- 1) Charges and expenses other than Paragraphs (1) and (2) of Section 2) are not included in the tour fare. Parts of them are shown below:
 - (1) Airline Tickets; International Air Transportation Tax; Value Added Taxes, and any other taxes; security fee; airport taxes and fees; foreign port taxes.
 - (2) Passports, visas and vaccinations
 - (3) **Telephone charges and cell phone charges and kit.**
 - (4) Porterage at airports, railway stations, and ferry ports
 - (5) Transportation expenses incurred during free times
 - (6) **Travel Insurance** (except for travel insurance purchased by Tara Co., Ltd. as Travel-agent purchased one for ground portion)
 - (7) Items of personal nature such as laundry, wines, mini bar (or any other alcoholic beverages)
 - (8) **Mineral water**, beverages, coffee, tea, food other than what is provided on the chartered bus, or at the restaurants, ryokans, or hotels during included meals.
 - (9) Excess baggage charges (for excessive weights, capacities, and quantities)
 - (10) Additional meals and **drinks** and any other expenses by clients' additional order at the restaurants, ryokans, and hotels.
 - (11) Expenses for optional tours (tours at extra cost) only for those interested.
 - (12) Emergency assistance service.
 - (13) Transport fares and accommodation expenses from clients' homes to the place of assembly.
 - (14) Courier service of luggage within Japan.
 - (15) **Tara Japan's tour operation and management for _____ days on the tour.**
 - (16) **Any Entrance Fee on the itinerary**
 - (17) **Tour coordinator's Attendance, nor his/her tour-Operation and management of the tour.**

4) Payment of Tour Fare

- 1) **A non-refundable tour coordination fee:** N/A _____ yen per one tour planning & arrangements

For the case of the tour materialization, the above fee is not charged separately but included the above tour fee.
As a whole Tour Cancellation fee, the above fee is charged for the case the tour is not materialized.

- 2) **A Non-Refundable Deposit of :** _____ Japanese yen is due on acceptance of the contract signing.
- 3) **Full payment** of the total balance is due on:

4) Bank Account Information

You are kindly requested to make payment by International wire-transfer in favor of "Tara Company Ltd." and send it to:

Mitsubishi Tokyo UFJ Bank (SWIFT CODE #BOTKJPJT)
Address:7-18, Awaza 1-chome, Nishi-ku, Osaka 550-0011
TEL:81-6-6531-7053 FAX:81-6-6531-7148

Branch: Osaka Nishi
Account: Saving # 0840535
Tara Company Ltd. Izawa/Sugako

5) Change of Tour Fare

Tara Japan shall not make any change in the tour fare, additional expenses, and discount rates after the conclusion of a tour contract. Exceptions are, however, as follows;

- (1) Tara Japan may revise its tour fare accordingly if transport fare are substantially increased or reduced by transport companies due to unusual or unforeseen economic developments. In such cases, Tara Japan shall notify the client no later than the 15th day counting from the one day before the tour departure.
- (2) Tara Japan shall, when transport fares or charges stipulated in Paragraph(1) are substantially reduced, reduce the tour fare accordingly, as stipulated in Paragraph (1)
- (3) Tara Japan shall, when tour contents are revised and results in the reduction of necessary tour operational costs, reduce the tour fare accordingly.
- (4) Tara Japan shall, when tour operational costs (including cancellation charges, penalties, and other expenses for tour services unavailable due to the revision of contract contents, which clients have already paid or shall bear obligations to pay) have risen due to the reasons as stipulated in Section 6) below, revise the tour fare accordingly. However, in case that substitutions are required because of a shortage of facilities, transport seats, hotel rooms, etc., though such services are available, this paragraph will not apply.
- (5) In case that tour itinerary read that the tour fares differ depending on the number of transport/accommodation users, Tara Japan shall revise, when the number of tour participants changes after the conclusion of the tour contract for reason beyond Tara Japan's responsibility, the tour fare to the extent that described in tour contracts.

6) Revision of Contents of Travel Contract

Tara Japan may, even after conclusion of the Travel Contract, revise the itinerary or travel services for any of the following reasons: natural disasters, warfare, civil unrest, suspension of services rendered by transport/accommodation facilities, government orders, provision of transportation not based on the original operational plan, or other circumstances beyond Tara Japan's control. Tara Japan reserves the right to take necessary measures when safe and smooth tour operation is deemed impossible. In such cases, Tara Japan must explain the clients in a timely manner the reason that it has nothing to do with the given circumstances, and its causal connections. However, said explanations may be made after revisions are made in case of emergencies.

7) Additional Costs

Additional costs described in Section 1 Tour fare are those below
(unless otherwise indicated as the additional costs):

- (1) Additional costs for changing a hotel/room to that of higher quality (The availability is indicated as an "upgrade plan" in tour itineraries)
- (2) Additional expenses for meals for tour without them
- (3) Additional expenses for extending stay in hotels(The availability is indicated as a "stay extension plan" in tour itineraries.
- (4) Expenses for optional tours (tours at extra cost) only for those interested.
- (5) Additional transport fares or charges imposed by transport companies (such as heating surcharge)
- (6) Transport fares and accommodation expenses to the place of assembly.
- (7) Emergency assistance service and cost for its case.

8) Cancellations Charges

In the event of the tour being cancelled by the group at any time after the contract has been signed, the initial deposit of **Japanese Yen** shall be forfeited. Furthermore, Tara Company reserves the right to retain a portion of the deposits received up to the date on which the tour is cancelled; the amount to be retained will be in accordance with the schedule below **PLUS** any cancellation charges (by hotels, transportation companies, tour companies, other agents, etc.) incurred by Tara Japan.

Clients shall be also required to pay the following cancellation charges, if they cancel the tour for their personal reasons after the conclusion of the Travel Contract. Clients remaining in the tour will incur the balance of additional per room costs associated with the change in number of participants.

- 1) If notice of cancellation is received by **GMT One month** or more days prior to the starting date of the tour
--- Deposit only / No Charge
- 2) If notice of cancellation is received by **GMT 30 days to 22 days** prior to the starting date of the tour
--- 10% of the tour fare
- 3) If notice of cancellation is received by **GMT 21 days to 8 days** prior to the starting date of the tour

- 4) If notice of cancellation is received by **GMT 7 days to 3 days** prior to the starting date of the tour --- 20% of the tour fare.
- 5) If notice of cancellation is received by **GMT 2 day prior** to the starting date of the tour --- 30 % of the tour fare
- 6) If notice of cancellation is received by **GMT 1 day prior** to the starting date of the tour --- 40 % of the tour fare
- 6) If notice of cancellation is received by **GMT after the day of departure and failure to show without notice** --- 50 % of the tour fare
- 6) If notice of cancellation is received by **GMT after the day of departure and failure to show without notice** ---100% of the tour fare

9) Tour Participants' Information

Tour organizer is responsible to ensure that Tara Japan has the correctly spelled name, address, email and fax data for all tour participants. Names printed on the list must exactly match the first and last name written in their passport.

(middle names or initials are not needed). Tara Japan will not be responsible for passengers who do not receive a documents due to inaccurate information. Any special requirements including special meals must be communicated to Tara Japan prior to being added to the tour.

10) Change of Tour Participants in Organizer-Organized Tour group

A client who has entered into a Travel Contract may, with Tara's consent, transfer the status in the contract to a third party. In this case, the clients shall enter the required information in the form and submit it to Tara. **The client shall also bear obligations to pay the specified handling fee for the change of 15,000 yen per person.** (If an airplane tickets is already issued, the reissue cost may be required.) The transfer of the status in the contract to a third party shall become valid with Tara's consent. The third party will take over the rights and obligations regarding this tour contract from the point of transfer. Tara may refuse the change of tour participants due to reasons as such that transport/accommodation facilities are unable to accept the change.

11) Tour Itineraries by Tara Operated for Organizer-Organized Tour group

Tour itineraries are subject to change. We need to be flexible enough to take advantage of any changes in the Japan travel environment so we may provide you with the best possible tour. Occasionally, during holidays and certain periods, due to unforeseen circumstances Tara Japan and or Hotels (or similar accommodation such as Ryokans, Minshukus, Temples, Home Stays, etc.) may have to make last-minute changes, sometimes after arrival, in the sequence of the tour and or hotels. Sometimes attractions close with no advanced warning. On dates including, but not limited to religious holidays and national celebrations, and some monuments and sites may also be closed. We therefore reserve the right to adjust the sequence and or substitute any accommodation or attraction with others of similar category. Also, due to changing weather conditions and other acts of nature, Tara Japan may have to make last-minute changes, sometimes after arrival. We therefore reserve the right to adjust the sequence and or substitute any activity with others of similar category. In these cases, Tara Japan will make its best effort to replace that attraction with another suitable and comparable replacement. Uncompleted portion of the tour itinerary are not cause for refund.

Tara Japan is Not Liable for Independent Private Tour arrangement only (Non-operation tour by Tara Japan)

For Independent Private Tour arrangement, we only suggest the indicated activities, not accept liability to any person for provided on the itinerary or incorporated into it by reference. Tara Japan does not accept liability for loss or damage incurred by any person as a result of reliance placed upon the itineraries or any other information incorporated by reference or by reservation of a facility or by facility booked through Tara Japan.

Tara Japan is Not Responsible for Companies Listed on the itineraries.

Tara Japan is not responsible in any way for the goods and or services provided companies and or organizations listed in the itineraries.

Rooms Will Not be Held Until Your Confirmation of Tour-Conduction is Received by Clients.

Room(s) at Hotels/Ryokans will be held only after the confirmation received by clients with Customer's any Deposit.

Customers Must Check-in Before 5:30 pm in Japanese ryokan who provide dinner.

If a group is having dinner, then the group must check in by 5:30 pm. If the group comes later than 5:30pm, then the kitchen might be closed and the group will not receive dinner. The customers, however, be charged for the dinner

Tara Japan Accepts No Responsibility for any Possible Information Errors.

While Tara Japan has made a good-faith effort to ensure the information on this itinerary accurate, we accept no liability for errors whatsoever.

Tara Japan Do Not Accept Credit Cards for Group-Tour Arrangement

Tara Japan do not accept credit cards for group-tour arrangements and we request customers to make a wire-transfer remittance made to our account in Japan.

12) Delivery of Contract Document and Final Tour Itinerary

Tara Japan shall deliver the client a contract document describing items related to their responsibilities and tour conditions such as tour itinerary, tour services, and other matters promptly after the client has entered into a Tour Contract. The itineraries, the tour condition document, and others shall be included in the Travel Contract.

As a supplemental document for the contract document of Paragraph (1) above, Tara Japan shall deliver the client the Final Tour Itinerary, showing the time and place of assembly, mode of transport, and accommodations, not later than one day prior to tour departure date. Irrespective of the above, when application for the Organizer-Organized tour is made prior to 7 or less days counting from the one day before the tour departure, the Final Tour Itinerary shall be presented to the client on the departure date.

13) Transportation to and from Japan

As mentioned above, clients are responsible for purchasing your return airline tickets to Japan and travel insurance.

14) One Contact for Each Group for Organizer-Organized Tour group

To avoid double bookings, please make sure there is only one person contacting Tara Japan. If more than one person from a group starts contacting Tara Japan, then this could lead to serious reservation errors. Only one contact per group will make the smooth arrangements and reservations.

15) Group Harmony

To ensure the desired group harmony, Tara Japan reserves the right to accept, reject or expel any tour participant who is deemed disruptive or incompatible with the interests of the group. All expenses to do so will be borne by the individual. Tara Japan reserves the right to make changes in the itinerary whenever it deems it necessary for the comfort, convenience, or safety of the tour participants.

16) Travelers Who Need Special Assistance

Tara Japan will make reasonable attempts to accommodate the special needs of travelers, but it is not responsible in the event it is unable to do so, nor is it responsible for any denial of services by carriers, hotels, restaurants, or other independent suppliers. Be aware that in Japan, facilities for disabled individuals are limited. We regret that we cannot provide individual physical assistance to a tour participant for walking, dining, getting on and off trains and other vehicles, or other personal needs. A qualified and physically able companion must accompany travelers who need such assistance. **Any pre-existing physical(including allergies), mental, or emotional disability that may require attention or treatment must be reported in writing prior to the beginning of a tour.** Each tour participant who needs special assistance must inform Tara Japan prior to the tours start. Failure to inform us could result in expulsion from the tour at your own expense.

17) Young Travelers

Travelers less than 18 years old on the tour departure dates must be accompanied by a parent or guardian. Also we are unable to accommodate children under 12 years old separately.

18) Acting Only as Agents

Tara Japan and its representatives act only as agents for contractors providing the means of transportation, accommodations, and other services pertaining to the tour. All exchange orders, coupons, and tickets are issued subject to the terms and conditions under which such means of transportation, accommodations, and other services are offered or provided. The issuance and acceptance of such documents shall be deemed to be consent to the further conditions. Tara Japan shall not be in any way liable for injury, damage, loss, accident, delay, or irregularity in any vehicle, or through the act of default of any company, or person, engaged in conveying the passengers, or of any hotel proprietor, personnel, or any other person otherwise in connection therewith.

19) Not Held Responsible for Risks

Tara Japan shall not be held responsible for potential risks and hazards associated with travel to destinations included in this program/itinerary, where injury, delay, or unanticipated events may occur. The tour participant agrees that neither Tara Japan or its affiliates shall be liable for any damage, loss (including personal injury, death, any

property loss) or expense occasioned by any act or omission of any supplier providing tour services. Tara Japan shall be held harmless from any and all liability in connection with the foregoing.

20) Not Held Responsible for Loss, Additional Expenses

Tara Japan cannot accept the responsibility for loss or additional expenses due to delay or changes in transportation schedule or other causes.

21) Tour Contract

Each Tour Contract is to be regarded as one contracted by or on behalf of the particular person named on it.

22) Agency Notice

The content may refer to transportation, hotel accommodations, restaurants and other services supplied by various independent suppliers that are not subject to Tara Japan's control. Tara Japan cannot, therefore, be liable for death, personal injury or any other loss that may occur due to any act or omission of any such supplier, by reason of any other event over which it has no control.

23) Privacy Policy

Tara Japan is committed to maintaining your confidence and trust, and accordingly maintains the following privacy policy to protect personal information you provide. It is Tara Japan policy that personal information, such as your name, postal and email address or telephone number, is private and confidential.

24) No Release of Information to Third Parties

Personal information will not be released to third parties except to further the purpose for which you provide the information. On the other hand the tour plans and itineraries provided by Tara Japan shall not be released to third parties.

25) Cancellation before Departure

1) Cancellation by client

If a client pays the cancellation charges described in the tour conditions, the client can cancel the Tour Contract at any time. However, Tara Japan shall accept the notice of cancellation during its business hours.

A client can cancel the Tour Contract without paying cancellation charges in the following cases:

- a) Tour fare has increased based on Paragraph 1) of Section Change of Tour Fare
- b) Safe and smooth tour operation is impossible or deemed highly impossible for any of the following reasons; natural disasters, warfare, civil unrest, suspension of services rendered by transport/accommodation facilities, governmental orders, or their circumstances beyond Tara's control.
- c) Tour operation according to the itineraries described in the tour brochures becomes impossible due to reasons for which Tara is responsible.

2) Cancellation by Tara Japan

a) Tara may cancel the Tour Contract if a client fails to pay the tour fare by the date stipulated in Section Payment of Tour Fare

b) Tara may cancel the Tour Contract in the following cases:

- (1) Client's gender, age, qualifications, skills, and other conditions fail to conform to those designated by Tara.
- (2) A client is unable to participate in the tour due to illness, absence of an escort, or their reasons.
- (3) A client is deemed to inconvenience other tour participants or interfere with the smooth operation of collective activities.
- (4) A client makes requests beyond reasonable criteria.
- (5) Number of participants fails to meet the minimum for the tour operation. In such cases, Tara shall notify the client of the cancellation no later than the 20th day counting from the one day before the tour departure.
- (6) Safe and smooth tour operation according to the itineraries described in the tour brochures is impossible or deemed highly impossible for any of the following reasons: natural disasters, warfare, civil unrest, suspension of services rendered by transport/accommodation facilities, governmental orders, or other circumstances beyond Tara's control.

26) Cancellation after Departure

1) Cancellation by client

- a) If a client leaves the tour group for personal reasons, Tara Japan will consider that the client has abandoned the contracted rights and will not refund at all.
- b) If certain tour services become unavailable, though described in the tour itineraries, for reasons beyond client responsibility, a relevant portion of the contract may be canceled, without paying its cancellation charges.
- c) Tara Japan will refund the client a relevant portion of the tour fare for the tour services that become unavailable. However, if the unavailability is beyond Tara Japan's responsibility, it will refund a relevant portion of the tour fare for the tour services unavailable from which the cancellation charge, penalties, and other costs already paid or to be paid for the said services are deducted.

2) Cancellation by Tara Japan

Tara Japan may cancel part of the Tour Contract with the explanation given to a client in advance in the following cases;

- a) A client is unable to continue to participate the tour due to illness, absence of an escort or other reasons.
- b) A client disobeys the instructions of Tara Japan's tour conductor or others for safe and smooth tour operation, or interferes with collective activities by assaulting or threatening them and other participants, and jeopardizing safe and smooth operation.
- c) A tour cannot continue for any of the following reasons beyond Tara Japan's control; natural disasters, warfare, civil unrest, suspension of service rendered by transport/accommodation facilities, governmental orders, or other circumstances beyond Tara Japan's control.

The effect of cancellation and refund

If Tara Japan has canceled the Tour Contract in accordance with a),b),c) of Paragraph 2), Tara Japan will charge a client with cancellation charges, penalties, and other costs, which with the client has already paid or must pay, to the providers of the services that have become unavailable due to the said cancellation. In such cases, Tara Japan will deduct the cancellation charges, penalties, and other costs already paid or to be paid for the said providers from the relevant portion of the tour fare for the services that have not been provided to the client, and will refund the rest to the client.

If Tara Japan has canceled the Tour Contract in accordance with a) and c) of Paragraph 2), it shall, at the client's expense, make necessary arrangements as requested for return to point of departure.

If Tara Japan canceled the Tour Contract in accordance of Paragraph 2), the contractual relationship between Tara Japan and the client will become void only in the future. This means that its liabilities for Tara Japan travel services rendered to the client shall be deemed as having been fully completed.

27) Others

Clients shall pay the expenses incurred when he or she asks for the personal accompaniment of a tour conductor for such purposes as guiding, shopping, etc., cost arising from client injury or illness, the return of lost baggage or articles left behind due to personal negligence, as well as changes incurred by independent activities.

28) Limitation of Liability

Under No Circumstances, including, but not limited to, negligence, shall Tara Japan be liable for any direct, indirect, special or consequential damages arising out of or related to the use of, or the inability to use, the content in tour arrangements or on any other third party services, even if Tara Japan has been advised of the possibility of such damages. Applicable law may not allow the limitation or exclusion of liability for incidental or consequential damages, or the above limitation or exclusion may not apply to you. In No Event Shall Tara Japan's Total Liability for all damages, losses and causes of action, whether in contract, tort(including, but not limited to, negligence) or otherwise, exceed the amount paid by you to Tara Japan.